

COACH A reviews a swimmer against key attributes.

i.e. Age, Performance, Attendance, Technique, Attitude/Coach-ability, Time of the season and Compatibility with the potential new squad group (welfare).

If the threshold has been met and the swimmer is exceeding expectations.

STEP 01



STEP 02



COACH A discusses swimmer development with **COACH B** and inform the **HEAD COACH**.

REJECTION - Swimmer kept in existing squad if complies with the criteria if not alternative squad proposed.

ACCEPTANCE - **COACH A & B** agree that the swimmer would benefit from a squad trial, **ADMIN** is notified.

PARENTS reply YES or NO to **ADMIN** on acceptance or Rejection of the proposed trial.

ADMIN inform **COACH A & B** of the swimmers parents wishes.

STEP 04



STEP 03



ADMIN communication is sent out to the swimmer parents, highlighting that their child has achieved the key attributes and that they are invited to accept a squad trial for their child.

Within this communication we need to be clear about expectations both for the swimmer, time commitment and cost implications.

REJECTION - Swimmer kept in existing squad if complies with the criteria if not alternative squad proposed.

ACCEPTANCE

STEP 05



COACH B provides an introduction email and details the trial objectives and details to the swimmers parents.

Copying in both **COACH A**, **HEAD COACH** and **ADMIN**.

STEP 06



COACH B completes an assessment of the swimmer in the squad trial and clarifies any finer detail with **COACH A**.

STEP 08



HEAD COACH communicates intention of swimmer pathway to the **EXEC** for welfare check if applicable.

ACCEPTANCE

STEP 07



COACH A & B depending on the squad trial outcome, inform the **HEAD COACH** of their intentions and objectives for the swimmer who has completed the trial.

HEAD COACH reviews and either authorises or declines the swimmer pathway. Communicating to both **COACH A & B** of their decision.

REJECTION - Swimmer kept in existing squad if complies with the criteria if not alternative squad proposed.

STEP 09



EXEC approve or decline with a valid reason (i.e. Disruptive, not meeting age criteria etc.)

Then communicate outcome to **ADMIN**.

ACCEPTANCE

STEP 10



ADMIN communication is sent out to the swimmers parents, highlighting that their child has either been successful or unsuccessful in the trial. Copies sent to both **COACH A & B** and the **HEAD COACH** to ensure they are briefed.

UNSUCCESSFUL Communication will need to detail the reasons why and what the swimmer will need to do to be considered for a squad trial again. Along with the ability to communicate with the swimmers existing coach for any further information regarding the trial.

SUCCESSFUL Communication congratulating the swimmer on their successful squad trial and re confirming the expectations and cost implications with a start date. Requesting acceptance from the parents for the swimmer to join the new selected squad.

REJECTION - Swimmer kept in existing squad if complies with the criteria if not alternative squad proposed.